

The Product Managers Toolkit

How do today's most successful tech companies—Amazon, Google, Facebook, Netflix, Tesla—design, develop, and deploy the products that have earned the love of literally billions of people around the world? Perhaps surprisingly, they do it very differently than the vast majority of tech companies. In *INSPIRED*, technology product management thought leader Marty Cagan provides readers with a master class in how to structure and staff a vibrant and successful product organization, and how to discover and deliver technology products that your customers will love—and that will work for your business. With sections on assembling the right people and skillsets, discovering the right product, embracing an effective yet lightweight process, and creating a strong product culture, readers can take the information they learn and immediately leverage it within their own organizations—dramatically improving their own product efforts. Whether you're an early stage startup working to get to product/market fit, or a growth-stage company working to scale your product organization, or a large, long-established company trying to regain your ability to consistently deliver new value for your customers, *INSPIRED* will take you and your product organization to a new level of customer engagement, consistent innovation, and business success. Filled with the author's own personal stories—and profiles of some of today's most-successful product managers and technology-powered product companies, including Adobe, Apple, BBC, Google, Microsoft, and Netflix—*INSPIRED* will show you how to turn up the dial of your own product efforts, creating technology products your customers love. The first edition of *INSPIRED*, published ten years ago, established itself as the primary reference for technology product managers, and can be found on the shelves of nearly every successful technology product company worldwide. This thoroughly updated second edition shares the same objective of being the most valuable resource for technology product managers, yet it is completely new—sharing the latest practices and techniques of today's most-successful tech product companies, and the men and women behind every great product.

This book provides you with the tools required to approach and manage projects. These effective skills will impact positively on the success of both the projects you are involved with and of your organization. Key features

- * A practical handbook for both career project managers and those involved intermittently with projects throughout their career
- * Provides simple step-by-step tools for understanding and managing each of the project value-add stages:
 - Developing a business case
 - Robust planning
 - Staying in control
 - Delivering benefits
- * Focused on the needs of engineering and other technical project managers, but generic enough to support projects in other areas
- * Brief and visually led, the Toolkit is designed to get you up and running fast and to increase the certainty of a positive project outcome from day one
- * Comprehensive real world case studies demonstrate the use of tools

Project Management Toolkit introduces the whole project life-cycle. It is the first of four project management titles that separately build skills in critical PM areas and together provide a powerful project management resource. Focused on the needs of engineering and other technical project managers, this book recognises that most non-routine work completed by an organization is a project A practical, hands-on guide to aid those tasked with real industry projects – not a lengthy theoretical textbook, it gets to the point and delivers REAL benefits The book is suitable for both career project managers and those involved with projects intermittently

Mastering Product Management: A Step-by-Step Guide offers practical, real-world advice on how to create and capture value as a Product Manager. It covers the full product life cycle, from idea discovery through end-of-life. Each section is scannable and concise, around two to three pages. Rather than diving deep into the theoretical background of a given area, it serves as a checklist of the key steps a Product Manager should take to complete a given task.

- Source new ideas that succeed
- Set a compelling product vision and strategy
- Search for profitable new business models
- Become a market expert
- Effectively manage roadmaps
- Ensure a successful product launch
- Understand value and price profitably
- Build and manage high-performance teams
- And much more!

This book is a convenient reference guide that you can use throughout your workday. It's meant for Product Managers of all levels and for anyone wishing to understand what it takes to define, develop, launch, and market new products successfully.

This book provides a consistent and holistic managerial approach to product management and presents a practical and comprehensive methodology (roles, processes, tasks, and deliverables) that covers all aspects of product management. It helps students of product management, product management practitioners, product management organizations, and corporations understand the value, theory, and implementation of product management. It outlines a practical approach to clarify role definitions, identify responsibilities, define processes and deliverables, and improve the ability to communicate with stakeholders. The book details the fundamentals of the Blackblot Product Manager's Toolkit® (PMTK) product management methodology, a globally adopted best practice.

Grab the all-you-need reference and manage your products effectively and efficiently Now, product managers at every level can have an authoritative, one-stop reference to strategizing, introducing, and managing products at their fingertips. The Product Manager's Desk Reference uses the progression of the practitioner across the career cycle as well as the progression of the product across its life cycle to establish clear guidelines as to what must be done, when, by whom, and with what level of expertise.

This book is a comprehensive and practical guide to the core skills, activities, and behaviors that are required of product managers in modern technology companies. Product management is one of the fastest growing and most sought-after roles by job seekers and companies alike. The availability of trained and experienced talent can barely keep up with the accelerating demand for new and improved technology products. People from nontechnical and technical backgrounds alike are eager to master this exciting new role. The Influential Product Manager teaches product managers how to behave at each stage of the product life cycle to achieve the best outcome for the customer. Product managers are under pressure to drive spectacular results, often without wielding much direct power or authority. If you don't know how to

influence people at all levels of the organization, how will you create the best possible product? This comprehensive entry-level textbook distills over twenty years of hard-won field experience and industry knowledge into lessons that will empower new product managers to act like pros right out of the gate. With teaching experience both from UC Berkeley and Lynda.com, the author boils down the most complex topics into principles that are easy to memorize and apply. This book methodically documents the tools product managers everywhere use to align their teams with market needs and organizational goals. From setting priorities to capturing requirements to navigating trade-offs, this book makes it easy. Not only will your product succeed, you'll succeed, too, when you read the final chapter on advancing your career. Let your product's success become your success!

Why this book? This book has been created to inspire future product managers (PMs) with a tangible toolkit that will ignite problem solving for humans. Anyone can be a PM and we are each empowered to solve human needs. What is Product Management? Product Management is building to solve human needs. As a PM, you are the owner or entrepreneur of a product(s). You may have inherited the responsibilities of an existing product or have been assigned with coming up with a new product (or even a new industry). What tools will help me become a successful Product Manager? This book shares over 15 years of concise learnings from a successful digital product manager. Tool examples included in the book range from Design Thinking to uncover customer insights to roadmapping your vision as a PM. The book also includes critical skills a PM needs to embody to maximize co-creation with cross-functional teams. The Stage Manager's Toolkit, Third Edition provides a comprehensive account of the role of the stage manager for live theatre with a focus on both written and verbal communication best practices. The book outlines the duties of the stage manager and assistant stage manager throughout a production, discussing not only what to do but why. It also identifies communication objectives for each phase of production, paperwork to be created, and the necessary questions to be answered in order to ensure success. This third edition includes: an updated look at digital stage management tools including script apps, cloud storage, and social media practices; a new discussion on creating a healthy and safe rehearsal space; updated paperwork examples; new information on Equity practices for the student and early career stage managers. Written for the stage management student and early career stage manager, this book is a perfect companion to any university Stage Management course. A companion website hosts customizable paperwork templates, instructional video, links to additional information, teacher tools for each individual chapter, and a bonus chapter on teaching stage management.

"Our theater world is so much better with this book in it, and even better with Cary and Jay at the helm." –David Stewart, Director of Production for the Guthrie Theater The Production Manager's Toolkit is a comprehensive introduction to a career in theatrical and special event production for new and aspiring professionals, given by expert voices in the field. The book discusses management techniques, communication skills, and relationship building tactics to create effective and successful production managers. With a focus on management theory, advice from top production managers provide insights into budgeting, scheduling, meetings, hiring, maintaining safety, and more. Through interviews and case studies, the history and techniques of production management are explored throughout a variety of entertainment venues: theatre, dance, opera, and special events. The book includes references, tools, templates, and checklists; and a companion website contains downloadable paperwork and links to other useful resources such as unions, venues, and vendors.

Product management is one of the most exhausting, exhilarating, stressful, and rewarding careers out there. It's not for the faint of heart. It's for people who want to move mountains. It swallows some whole, but others derive endless invigoration and passion from the pace and the impact and the glory and the huge potential for failure as well as success. There's no other job like it, and this is a book to help you make it your job. The role of a product manager goes by many different names — and if that's not reason enough to be confused, some companies define product manager completely differently from how it's understood elsewhere. We sometimes get stuck in our quest to define the damn thing, but in the case of product management, it's effort well spent, because it's quite the jungle out there.

For many in Product Management, success comes from mastery of tools like roadmaps, MVPs, strategy frameworks and OKRs. These and other technical skills describe what a product person does to design, build and support new complex technologies for our users. But as technologies quickly become ubiquitous, it's the human approach to creativity, innovation, decision-making, and leadership that makes the difference in whether an individual, team, product, and even organization is successful or not. These human skills describe how a product person works and must go hand-in-hand with the technical skills. Through the story of a new director of product's missteps as he and his team try to hire their way to become a thriving product organisation at a global financial services firm, the author pulls from her experience in product management, org design and leadership coaching to introduce practical tools that will change not only how an organisation hires, but how they think of a healthy product management culture and essential product skills. Working together, the team begins to understand and grow their Product EQ, and through the easy tools and exercises in this book, so can you. "This book is a fantastic catalyst to rethink which skills you need in a product team in order to be truly innovative - and then details exactly how to change both your hiring and coaching practices to foster those skills in your organisation." Martin Eriksson - Co-Author, Product Leadership " I loved this book. It pin points the aspects of Product Management we often gloss over, hiring the right people. Kate shows us that human skills are a pre-requisite for all successful product people, not just technical skills. Follow her advice and approach, and you'll find the right product person for your product team in no time." Adrienne Tan - Co-Founder and Chief Executive Officer, Brainmates

Global virtual teams (GVTs) have evolved as a common work structure in multinational corporations due to their efficiency and cost-effectiveness. The cultural differences can produce great benefits in terms of perspective, creativity, and innovation, but can also exacerbate interpersonal tensions, miscommunications, and clashing decision-making behaviors. This book outlines cultural competencies specific to GVTs and sheds light on management strategies for creating an optimal inter-cultural GVT environment. It covers theory, decision making strategies, and activities for cultural competence and problem resolution, all told through vignettes and lessons-learned.

Essential tools busy managers need to get the best out of their teams and people People who manage people face a number of

challenges, from keeping workers engaged and performing at a high level to dealing with absenteeism and bad behaviour in the workplace. In *The People Manager's Toolkit*, leadership and people management specialist Karen Gately offers a suite of practical tools for optimising staff performance and dealing with a wide variety of "people issues." Avoiding all human resources jargon and complicated management theory, this straightforward how-to guide shows you practical everyday solutions to common problems. You'll learn to effectively leverage the tools to improve business results, whether your issue is getting people to do more than just the bare minimum, deciding on appropriate financial incentives, or any other issue that involves people and those who lead them. Written by the highly regarded founder of Ryan Gately, the specialist consulting practice on human capital management based in Melbourne, Australia. Features practical, effective advice for dealing with and solving almost any people problem at work. Includes real-world case studies that showcase the book's tools and tips in action. Whether you just need a little help keeping your people motivated or you've got so many problems that you don't even know where to start, *The People Manager's Toolkit* gives you the strategies and solutions you need to solve virtually any issue.

Addressing the unique difficulties involved in day-to-day project management communication, *The Project Manager's Communication Toolkit* provides proven methods for creating clear and effective communications-including text-based plans, reports, messages, and presentations. It examines the many tools available and goes beyond traditional coverage to You just got hired! Congrats! Now what? It takes most new product managers six to eight months to reach full productivity. Most companies and managers don't have onboarding training designed specifically for product managers. This means you would spend half of your first year haphazardly gathering the bits of information you need to be an effective product manager. Every *Product Manager's First 90 Days* is the solution to this problem. With over 40 interactive exercises and 90 questions, you will systematically work your way through your company discovering the knowledge necessary to be successful. Know Your Role - Learn your responsibilities and what others expect of you. Know Your Team - Learn who does what and what strengths they bring to the organization. Know Your Stakeholders - Learn which people you need input from on each aspect of the product and who to ignore. Know Your Customer - Learn who uses your product and how they use it. Know Your Competition - Learn who you are up against and what makes your product unique in the marketplace. Know Your History - Learn how the product has evolved and how that impacts the future. Know Your Product - Learn your product inside and out. Know Your Numbers - Learn what metrics are critical to focus on. Know Your Marketing - Learn what channels work and how your product is portrayed. Know Your Sales - Learn what closes a sale and what is being promised to customers. Know Your Future Product - Learn how you approach product management and what that means for where the product is headed.

Why are some products a hit while others never see the light of day? While there's no foolproof way to tell what will succeed and what won't, every product has a chance as long as it's supported by research, careful planning, and hard work. -Written by successful product manager Marc Abraham, *My Product Management Toolkit* is a comprehensive guide to developing a physical or digital product that consumers love. Here's a sample of what you'll find within these pages: Strategies for determining what customers want-even when they don't know themselves. Clear suggestions for developing both physical and digital products. Effective methods to constantly iterate a product or feature. Containing wisdom from Abraham's popular blog, this book explores product management from every angle, including consumer analysis, personnel management, and product evolution. Whether you're developing a product for a small start-up or a multinational corporation, this book will prove invaluable.

The Sports Management Toolkit is a practical guide to the most important management tools and techniques available to those working in the sport and leisure industries. Designed to bridge the gap between the classroom and the workplace, it includes ten free-standing chapters, each of which provides a detailed introduction to best practice in one of the core sports management disciplines. Written in a clear and straightforward style, and free of management jargon, the book covers all the key functional areas of contemporary sports management, including: marketing performance management risk management human resource management project management finance. Each chapter includes a detailed, step-by-step description of the key tools and techniques and their application; a 'real world' case study to demonstrate the technique in action, plus an extensive guide to further resources and a series of self-test questions. The final chapter offers an extended, integrated case-study, demonstrating how all the key management techniques are combined within the everyday operation of a successful sport or leisure organization. This book is essential reading for all students of sport and leisure management, and for all managers looking to improve their professional practice.

This book is an essential guide or foundational toolkit for anyone who is involved in the process of developing, offering or selling any type of product or service. Based on how to surf on the waves of innovation and the principle of "form follows function" (System Architecture), it introduces and connects concepts like Market Understanding, Design Thinking, Design to Value, Modularization and Agility. It introduces readers to the essence of these main frameworks and provides a toolkit that explains both theoretically and practically when and how to utilize which one. The methods and processes described in this book have all been successfully tested in many industries. They apply in today's market context of high uncertainty, complexity and turbulence, where innovation and disruption are essential. Readers will find answers to two fundamental questions: How can we implement an innovation process and environment that are conducive to successful product design? And, if our products fail to appeal to customers, how can we achieve a major turn-around with regard to product development? A wealth of examples and case studies help readers to benefit from the authors' broad professional experience. Further, lessons learned and conceptual summaries provide valuable shortcuts to the methods and tools discussed. For today's CEOs, enabling innovation is one of THE most complex leadership tasks. But innovation is not about theory and nice buzzwords. It's about succeeding in the real world. This 'hands-on' book connects the dots and introduces the reader to some of the most relevant ideas and pragmatic concepts fitting today's business reality. Dr. Robert Neuhauser, Executive VP and Global Head People and Leadership Development, Siemens. At the most fundamental level this book brings order to chaos. It sets different and highly relevant design approaches into a complementary picture, rather than presenting them as competing ways of solving the same problem. Product designers, managers, consultants, scholars and students will surely have this valuable book within reach on a daily basis. Olivier L. de Weck, Ph.D – MIT Professor of Aeronautics and Astronautics and Engineering Systems, Editor-in-Chief

Systems Engineering

Why do some innovation projects succeed where others fail? The book reveals the business implications of Jobs Theory and explains how to put Jobs Theory into practice using Outcome-Driven Innovation.

In today's lightning-fast technology world, good product management is critical to maintaining a competitive advantage. Yet, managing human beings and navigating complex product roadmaps is no easy task, and it's rare to find a product leader who can steward a digital product from concept to launch without a couple of major hiccups. Why do some product leaders succeed while others don't? This insightful book presents interviews with nearly 100 leading product managers from all over the world. Authors Richard Banfield, Martin Eriksson, and Nate Walkingshaw draw on decades of experience in product design and development to capture the approaches, styles, insights, and techniques of successful product managers. If you want to understand what drives good product leaders, this book is an irreplaceable resource. In three parts, Product Leadership helps you explore: Themes and patterns of successful teams and their leaders, and ways to attain those characteristics Best approaches for guiding your product team through the startup, emerging, and enterprise stages of a company's evolution Strategies and tactics for working with customers, agencies, partners, and external stakeholders

Are you a product leader looking for advice on how to be certain that every product manager on your team lives up to their full potential? Do you want to make sure your product people are competent, empowered, and inspired, and would you like to know how you can best help them on this journey? If you answered "yes" to any of these questions, then this book is for you! By the end of this book, you will understand: - Why you need to focus on the personal development of every product manager-and of the team as a whole-to unlock their full potential. - Why coaching is an important part of your job, and how to do it in the most effective way. - How you can define what a good product manager looks like. - How you can accurately assess product managers and provide them with valuable, actionable, and helpful feedback on their current performance that will help them perform even better. - Which methods/frameworks you can use to make sure product managers learn what they need to know to be more effective-enhancing their people skills. And you will be able to: - Reflect on your own coaching personality and define your own areas for development. - Efficiently prepare and use one-on-ones as your main coaching tool.

This is the second in a series of three books dedicated to the goal of building, managing, marketing and selling insanely great (successful) products. The first covers "Building Insanely Great Products: The Six Keys to Success". The third is "Marketing and Selling Insanely Great (Successful) Products". This book covers the key factors in Organizing and Managing Insanely Great (Successful) Products. Worldwide, in every size company there is an urgent need to align product management success approaches with modern product enterprise trends. As a result, there are changes that are driving the need to reconsider product success management paradigms. This book covers these changes and much more from a 360 degree perspective. This book discusses these teams and their effect on organizing and managing product pain points; Leadership team and enterprise, Innovation team, Strategic IT team and technology adoption, the Infosec team and information security, Partner focused teams and partners, Performance management teams and enterprise performance, Business process teams and Core and support business processes.

Product management is challenging, complex, and often misunderstood. Across the high-tech industry, drastically different duties and responsibilities are attributed to product management professionals. Diverse interpretations regarding the role of product management have only further confused practitioners and stifled the ability to develop clear and consistent product management methodologies. "The Product Manager's Toolkit" book provides a consistent and holistic managerial approach to product management and presents a practical and comprehensive methodology (tasks, processes, deliverables, and roles) that covers nearly all aspects of product management.

Iteration rules product development, but it isn't enough to produce dramatic results. This book champions Radical Product Thinking, a systematic methodology for building visionary, game-changing products. Methodologies such as Lean and Agile have democratized innovation by teaching us to harness the power of iteration to innovate faster, but our ability to set a clear destination hasn't kept up with the pace. When we iterate without a clear vision or strategy, our products become bloated, fragmented, and driven by irrelevant metrics. They catch "product diseases" that are often fatal to true innovation. In Radical Product Thinking (RPT), product development is led by the vision for the change it's intended to create. This methodology helps leaders reimagine the problems they face and align their team to find creative solutions using five elements: Vision, Strategy, Prioritization, Execution, and Culture. R. Dutt guides readers through these elements so they develop a clear process for achieving their desired change, incorporate it into daily activities, and turn RPT skills into muscle memory. This book gives organizations a repeatable model for building vision-driven products by helping us systematically translate vision and strategy into everyday actions so our product becomes a vehicle for creating the change we want to see in the world. Dutt shows us that you don't have to be a natural-born visionary to produce extraordinary results.

Product management has become a critical connective role for modern organizations, from small technology startups to global corporate enterprises. And yet the day-to-day work of product management remains largely misunderstood. In theory, product management is about building products that people love. The real-world practice of product management is often about difficult conversations, practical compromises, and hard-won incremental gains. In this book, author Matt LeMay focuses on the CORE connective skills—communication, organization, research, execution—that can build a successful product management practice across industries, organizations, teams, and toolsets. For current and would-be product managers, this book explores: Real-world tactics for facilitating collaboration and communication How to talk to users and work with executives The importance of setting clear and actionable goals Using roadmaps to connect and align your team A values-first approach to implementing Agile practices Stories that convey realities of product management in the field Common behavioral traps that turn good product managers bad

The Stage Manager's Toolkit provides a comprehensive account of the role of the stage manager for live theatre with a focus on both written

and verbal communication best practices. The book outlines the duties of the stage manager and assistant stage manager throughout a production, discussing not only what to do but why. The book identifies communication objectives for each phase of production, paperwork to be created, and the necessary questions to be answered in order to ensure success. This book was written for Stage Management courses in Theatre programs and for the working professional.

Manager's Toolkit: The 13 Skills Managers Need to Succeed Zeroing in on the specific skills that make great managers stand out from the pack, this comprehensive guide is both an essential primer for new managers and a valuable resource for seasoned executives. From hiring and retaining good people to motivating and developing team members, from understanding key financial statements to delegating work effectively, and from setting goals for others to managing your own career, this actionable guide walks readers through every aspect of managing in a complex business world. Filled with practical tools and tips, this essential toolkit will help managers to stay at the top of their game. The Harvard Business Essentials series is for managers at all levels but is especially relevant for new managers. It offers on-the-spot guidance, coaching, and tools on the most relevant topics in business. Each book includes the critical information that managers need on a given topic—from budgeting to hiring to communication to strategy—and offers interactive tools and worksheets that translate advice into action. Providing ready answers to day-to-day issues, these guides make sound, trusted mentoring advice available whenever managers need it.

Other Books in the HBE Series: Managing Change and Transition Hiring and Keeping the Best People Finance for Managers Business Communications Innovation Negotiation

Your one-stop guide to becoming a product management prodigy Product management plays a pivotal role in organizations. In fact, it's now considered the fourth most important title in corporate America—yet only a tiny fraction of product managers have been trained for this vital position. If you're one of the hundreds of thousands of people who hold this essential job—or simply aspire to break into a new role—Product Management For Dummies gives you the tools to increase your skill level and manage products like a pro. From defining what product management is—and isn't—to exploring the rising importance of product management in the corporate world, this friendly and accessible guide quickly gets you up to speed on everything it takes to thrive in this growing field. It offers plain-English explanations of the product life cycle, market research, competitive analysis, market and pricing strategy, product roadmaps, the people skills it takes to effectively influence and negotiate, and so much more. Create a winning strategy for your product Gather and analyze customer and market feedback Prioritize and convey requirements to engineering teams effectively Maximize revenues and profitability Product managers are responsible for so much more than meets the eye—and this friendly, authoritative guide lifts the curtain on what it takes to succeed.

Introduces a realistic approach to leading, managing, and growing your Agile team or organization. Written for current managers and developers moving into management, Appelo shares insights that are grounded in modern complex systems theory, reflecting the intense complexity of modern software development. Recognizes that today's organizations are living, networked systems; that you can't simply let them run themselves; and that management is primarily about people and relationships. Deepens your understanding of how organizations and Agile teams work, and gives you tools to solve your own problems. Identifies the most valuable elements of Agile management, and helps you improve each of them.

"Nobody asked you to show up." Every experienced product manager has heard some version of those words at some point in their career. Think about a company. Engineers build the product. Designers make sure it has a great user experience and looks good. Marketing makes sure customers know about the product. Sales get potential customers to open their wallets to buy the product. What more does a company need? What does a product manager do? Based upon Product School's curriculum, which has helped thousands of students become great product managers, The Product Book answers that question. Filled with practical advice, best practices, and expert tips, this book is here to help you succeed!

Gain all of the techniques, teachings, tools, and methodologies required to be an effective first-time product manager. The overarching goal of this book is to help you understand the product manager role, give you concrete examples of what a product manager does, and build the foundational skill-set that will gear you towards a career in product management. To be an effective PM in the tech industry, you need to have a basic understanding of technology. In this book you'll get your feet wet by exploring the skills a PM needs in their toolset and cover enough ground to make you feel comfortable in a technical discussion. A PM is not expected to have the same level of depth or knowledge as a software engineer, but knowing enough to continue the conversation can be a benefit in your career in product management. A complete product manager will have a 360-degree understanding of user experience and how to craft beautiful products that are easy-to-use, with the end user in mind. You'll continue your journey with a walk through basic UX principles and even go through the process of building a simple set of UI frames for a mock app. Aside from the technical and design expertise, a PM needs to master the social aspects of the role. Acting as a bridge between engineering, marketing, and other teams can be difficult, and this book will dive into the business and soft skills of product management. After reading Product Management Essentials you will be one of a select few technically-capable PMs who can interface with management, stakeholders, customers, and the engineering team. What You Will Learn Gain the traits of a successful PM from industry PMs, VCs, and other professionals See the day-to-day responsibilities of a PM and how the role differs across tech companies Absorb the technical knowledge necessary to interface with engineers and estimate timelines Design basic mocks, high-fidelity wireframes, and fully polished user interfaces Create core documents and handle business interactions Who This Book Is For Individuals who are eyeing a transition into a PM role or have just entered a PM role at a new organization for the first time. They currently hold positions as a software engineer, marketing manager, UX designer, or data analyst and want to move away from a feature-focused view to a high-level strategic view of the product vision.

Unlock your product management potential and achieve breakthrough performance for your products and company! If you're looking for an effective and proven approach to product management – one that recognizes that the majority of product managers enter the field with little or no training and must learn through trial and error – this is the book for you. Take Charge Product Management guides you step-by-step along the product management path with tips, tactics, and tools to make you and your products more successful. Whether you're a new or experienced product manager, or a seasoned executive leading a team of product managers, this hands-on guide arms you with best practices to optimize your time and effectiveness and increase your value. Learn how to:

- Understand what's expected of you at each stage of your company's growth
- Add value to your organization by understanding your executives' expectations
- Evaluate the range of product management approaches available
- Gather the mission-critical information you need to succeed
- Develop an effective vision for your offering
- Align your organization behind your product decisions
- Form cross-functional teams and synchronize with the development team
- Shift from reactive to proactive product management
- Document your results

Written by experts on innovation and growth, this book provides the necessary tools to systematically develop and sustain profitable innovation pipelines. In a hypercompetitive global market, businesses must innovate to survive; yet the failure rate for innovation is extremely high. Strategists and thought leaders, Cheryl Perkins and Dr. Sanjay Mazumdar, offer a sophisticated yet practical approach for implementing successful innovation. Leveraging thought-provoking questions and powerful templates, the book outlines how companies can leverage core strengths, build internal innovation capabilities, partner effectively, and identify the promising areas to pursue. In addition, the book highlights emerging innovations in several major industries, providing fodder to fuel creative thinking and exploration of possible applications across a variety of different industries. Managers and leaders will welcome the innovation insights and examples, as well as the templates to build an organization's plan to diagnose patterns of innovation, identify opportunities, and apply emerging innovations in their own industries and

businesses.

****2nd Edition**** Building Digital Products has been completely refreshed with new stories, new lessons/activities, and more! Building Digital Products is designed for the new Product Manager who feels in way over their head, the experienced Product Manager looking to step up his or her game, and the expert Product Manager who understands that there is always more to learn. Building Digital Products maps the full development cycle from problem identification to selling your solution to understanding the right data to track. Additionally, the book includes supplemental sections on the top 100 tools for the Product Owner, an "Agile Urban Dictionary", and a case study on a real digital product build. Step out of your comfort zone and into the world of the Product Manager with Building Digital Products.

Novice managers have their work cut out for them: all new skills to learn, different personalities to deal with, and greater responsibilities to fulfill. In The New Manager's Tool Kit, authors Don and Sheryl Grimme provide a fresh, friendly approach to tackling the challenges of management and leveraging your new position to help your organization succeed. This go-to guidebook provides readers with fast, powerful lessons to help them: increase productivity; unlock hidden talent; work with different types of people; communicate effectively; diagnose problems; coach both good and problematic employees; encourage teamwork; avoid burnout; eliminate conflict; and nurture the next generation of managers. With lessons covering both basic management skills as well as more advanced leadership tactics and bonus tips to help managers overcome the most difficult leadership challenges, this book provides those charged with managing and leading others the tools and real-world knowledge they need to succeed and open themselves up for further advancement.

Practical, Proven Tools for Leading and Empowering High-Performing Agile Teams A leader is like a farmer, who doesn't grow crops by pulling them but instead creates the perfect environment for the crops to grow and thrive. If you lead in organizations that have adopted agile methods, you know it's crucial to create the right environment for your agile teams. Traditional tools such as Gantt charts, detailed plans, and internal KPIs aren't adequate for complex and fast-changing markets, but merely trusting employees and teams to self-manage is insufficient as well. In Agile Leadership Toolkit, longtime agile leader Peter Koning provides a practical and invaluable steering wheel for agile leaders and their teams. Drawing on his extensive experience helping leaders drive more value from agile, Koning offers a comprehensive toolkit for continuously improving your environment, including structures, metrics, meeting techniques, and governance for creating thriving teams that build disruptive products and services. Koning thoughtfully explains how to lead agile teams at large scale and how team members fit into both the team and the wider organization. Architect environments that help teams learn, grow, and flourish for the long term Get timely feedback everyone can use to improve Co-create goals focused on the customer, not the internal organization Help teams brainstorm and visualize the value of their work to the customer Facilitate team ownership and accelerate team learning Support culture change, and design healthier team habits Make bigger changes faster This actionable guide is for leaders at all levels—whether you're supervising your first agile team, responsible for multiple teams, or lead the entire company. Register your book for convenient access to downloads, updates, and/or corrections as they become available. See inside book for details.

Boost your performance with improved project management tactics Project Management ToolBox: Tools and Techniques for the Practicing Project Manager, Second Edition offers a succinct explanation of when, where, and how to use project management resources to enhance your work. With updated content that reflects key advances in the project management field, including planning, implementation, control, cost, and scheduling, this revised text offers added material that covers relevant topics, such as agility, change management, governance, reporting, and risk management. This comprehensive resource provides a contemporary set of tools, explaining each tool's purpose and intention, development, customization and variations, and benefits and disadvantages. Additionally, examples, tips, and milestone checks guide you through the application of these tools, helping you practically apply the information you learn. Effective project management can support a company in increasing market share, improving the quality of products, and enhancing customer service. With so many aspects of project management changing as the business world continues to evolve, it is critical that you stay up to date on the latest topics in this field. Explore emerging topics within the world of project management, keeping up to date on the latest, most relevant subject areas Leverage templates, exercises, and PowerPoint presentations to enhance your project management skills Discuss tips, reporting, implementation, documentation, and other essentials of the project management field Consider how project management fits into various industries, including technology, construction, healthcare, and product development Project Management ToolBox: Tools and Techniques for the Practicing Project Manager, Second Edition is an essential resource for experienced project managers and project management students alike.

Looking to become a product manager and launch your product career? Get best practices on leading without authority, building products, and acing your PM interviews that I learned on the job at Amazon, Facebook, and other leading technology companies. Updated for 2020, Principles of Product Management is a hands-on, practical guide for new and aspiring product managers. The book has three parts: Principles: Part one covers the leadership principles that PMs use to lead their team to overcome adversity. When your product fails to gain traction, when your team falls apart, or when your manager gives you tough feedback-these are all opportunities to learn principles that will help you succeed. Product development: Part two covers how PMs at Facebook, Amazon, and other top companies build products. We'll walk through the end-to-end product development process- from understanding the customer problem to identifying the right product to build to executing with your team to bring the product to market. Getting the job: Part three covers how you can land a PM job and reach the interview stage at the right company. We'll prep you for the three most common types of PM interviews- product sense, execution, and behavioral-with detailed frameworks and examples for each. Hear directly from product leaders at Airbnb, Amazon, Google, and more on: How to overcome challenging situations from a VP of Product at Amazon. How to build a great product roadmap from product leaders at LinkedIn and Airbnb. How Google, Airbnb, and other top companies evaluate PM candidates from leaders at those companies. How PMs can grow their career from a Director at Instagram and Twitter. Table of Contents 1. Principles Take Ownership Prioritize and Execute Start with Why Find the Truth Be Radically Transparent Be Honest with Yourself 2. Product Development Product Development Loop Understanding the Customer Problem Selecting a Goal Metric Mission, Vision, and Strategy Building a Product Roadmap Defining Product Requirements Great Project Management Effective Communication Making Good Decisions 3. Getting the Job Preparing for the Transition Making the Transition Finding the Right Company Acing your PM Interviews Product Sense Interview Execution Interview Behavioral Interview Your First 30 Days 4. Product Leader Interviews

This firsthand road map will tell you what it takes to create a product that meets a customer's needs -- and avoid the pitfalls of product failure. Did you cut through traffic on your Segway today? Cool off with a delicious can of New Coke? Relax at home while listening to some music on your Zune? Despite years of research, countless products like these see high-profile launches, only to end up failing to connect with an audience. The Practitioner's Guide to Product Management will help you create a lasting product and take you through the field of product management with candid stories and a litany of real-world experiences.

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